Chevy Chase Village

Tree Inspection Request Form

Property Address:
Date this form submitted to Village office:
Resident Name: Phone: E-mail:
This request initiated by**:** ☐ Village office staff.   ☐ Resident/property owner

☐ Inspect tree(s)[1] requested for removal -- are any of conditions in Village Code Sec. 17-3(a) met?
 ☐ Inspect trees[1] on property to determine if a Tree Protection Plan (TPP) is needed for proposed project[2].
 ☐ Pursuant to a Village Bldg Permit application[2], prepare TPP for trees[1] on property [$250 fee]
 ☐ Verify that a TPP has been implemented for Village Building Permit #_____.
 ☐ Follow up on an existing TPP -- is it OK to remove TPP?
 ☐ Village right-of-way/park
 ☐ Other:_____
      [1] Show location of tree(s) on a plat or site plan (or on diagram on reverse, but only if plat unavailable).
      [2] Attach full description of proposed project.

Sections below must be completed by Village Arborist:

Tree #1: ☐ Private Property   ☐ Village right-of-way
Location: ☐ Rear   ☐ Front   ☐ Side-L   ☐ Side-R
DBH*=_____   Species: _____ Tag#:_____ ☐ n/a: no tag.
Assessment: _____

Tree #2: ☐ Private Property   ☐ Village right-of-way
Location: ☐ Rear   ☐ Front   ☐ Side-L   ☐ Side-R
DBH*=_____   Species: _____ Tag#:_____ ☐ n/a: no tag.
Assessment: _____

Tree #3: ☐ Private Property   ☐ Village right-of-way
Location: ☐ Rear   ☐ Front   ☐ Side-L   ☐ Side-R
DBH*=_____   Species: _____ Tag#:_____ ☐ n/a: no tag.
Assessment: _____

(For more trees, please check here ☐ and attach pages: # of extra trees___; # of extra pages___.)
Arborist assessment: Does tree meet any of the conditions in Village Code 17-3 to qualify for removal?

Removal Approved	Denied	*Is permit required? (i.e, trunk circumference $\geq$24"?) Y N		
Tree #1 ☐	☐	Tree #1	☐	☐
Tree #2 ☐	☐	Tree #2	☐	☐
Tree #3 ☐	☐	Tree #3	☐	☐

Arborist/Staff Signature _____   **Date** _____

Tree #4: □ Private Property   □ Village right-of-way
Location: □ Rear   □ Front   □ Side-L   □ Side-R
DBH*=_____   Species: _____ Tag#:_____ □ n/a: no tag.
Assessment: _____

Tree #5: □ Private Property   □ Village right-of-way
Location: □ Rear   □ Front   □ Side-L   □ Side-R
DBH*=_____   Species: _____ Tag#:_____ □ n/a: no tag.
Assessment: _____

Tree #6: □ Private Property   □ Village right-of-way
Location: □ Rear   □ Front   □ Side-L   □ Side-R
DBH*=_____   Species: _____ Tag#:_____ □ n/a: no tag.
Assessment: _____

Tree #7: □ Private Property   □ Village right-of-way
Location: □ Rear   □ Front   □ Side-L   □ Side-R
DBH*=_____   Species: _____ Tag#:_____ □ n/a: no tag.
Assessment: _____

Tree #8: □ Private Property   □ Village right-of-way
Location: □ Rear   □ Front   □ Side-L   □ Side-R
DBH*=_____   Species: _____ Tag#:_____ □ n/a: no tag.
Assessment: _____

Tree #9: □ Private Property   □ Village right-of-way
Location: □ Rear   □ Front   □ Side-L   □ Side-R
DBH*=_____   Species: _____ Tag#:_____ □ n/a: no tag.
Assessment: _____

Tree #10: □ Private Property   □ Village right-of-way

Location: □ Rear   □ Front   □ Side-L   □ Side-R
DBH*=_____   Species: _____ Tag#:_____ □ n/a: no tag.
Assessment: _____

(For more trees, please check here □ and attach pages: # of extra trees____; # of extra pages____.)

Arborist assessment: Does tree meet any of the conditions in Village Code 17-3 to qualify for removal?

Removal Approved	Denied		*Is permit required? (i.e, trunk circumference $\geq$24"?)	Y	N
Tree #4 □	□		Tree #4	□	□
Tree #5 □	□		Tree #5	□	□
Tree #6 □	□		Tree #6	□	□
Tree #7 □	□		Tree #7	□	□
Tree #8 □	□		Tree #8	□	□
Tree #9 □	□		Tree #9	□	□
Tree #10 □	□		Tree #10	□	□

Arborist/Staff Signature _____   **Date** _____

Diagram for Tree Inspection/Reforestation Recommendation

(use this diagram ONLY if a plat or site survey is unavailable)

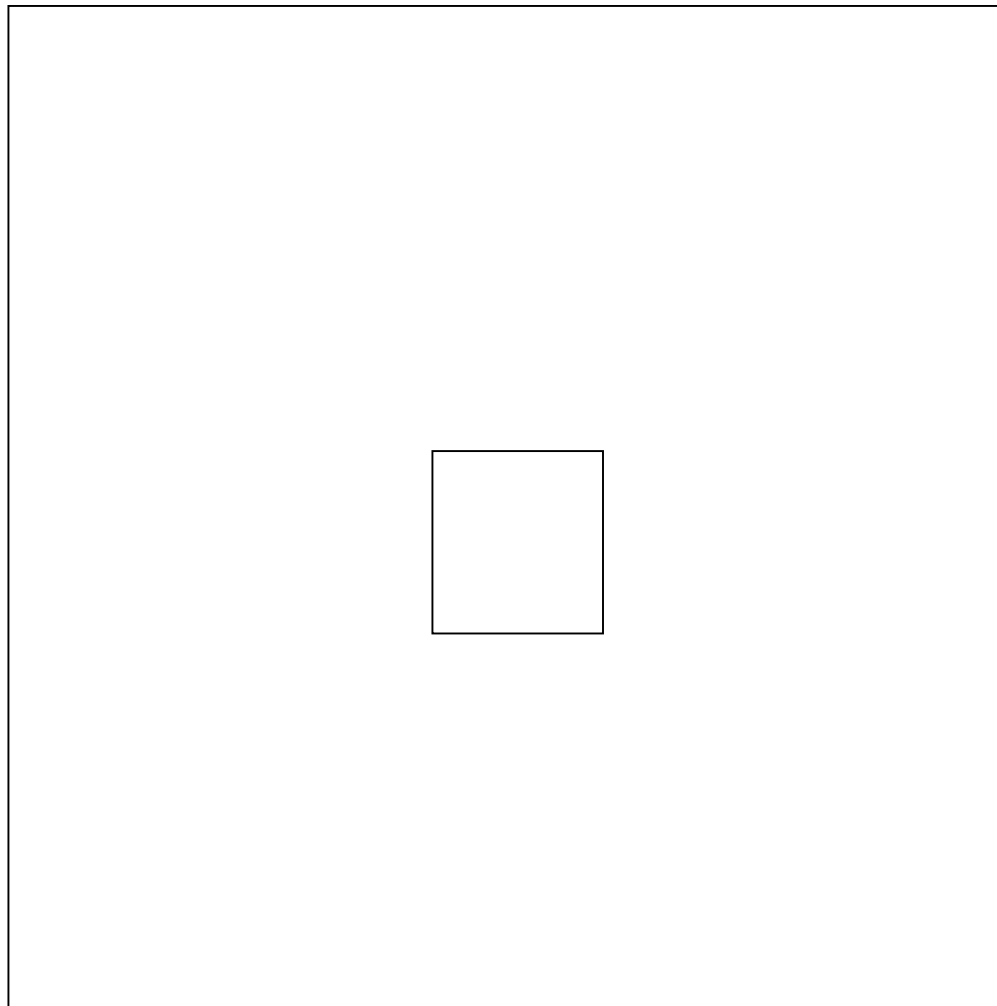Instructions for Arborist (or) Notes from Arborist:

_____
_____
_____
_____

Arborist Reforestation Recommendation:
Species(s) (in Order of Preference)

_____
_____
_____
_____

Location (in Order of Preference)

_____
_____
_____
_____

Rear of house

Side-Left

Side-Right

Street